

2012-13 Office of Field Services Applications Schedule

2012-13 Consolidated Application Schedule

| | | Key Date | Activity |
|-------|-------------------------|--------------------|---|
| PHASE | Guidance | October 24, 2011 | AdvancED website opens for: <ul style="list-style-type: none"> Education YES! (SPR (40), SPR (90), DPR, SA, and the ASSIST SA) School Data Profile/Analysis (SDP/A) District Improvement Plans (DIP) School Improvement Plans (SIP) |
| | | February 14, 2012 | AdvancED website opens for SIP submittal |
| | | March 2, 2012 | MDE posts estimated program allocations on website based on best information available |
| | | Feb.-April 2012 | MDE disseminates Federal and State Consolidated Application program planning guidance: videos, conferences, etc. |
| | Evaluation I | Dec.-March 2012 | * LEAs conduct formal evaluation of existing supplementary programs and DIP/SIP |
| | | March 2012 | LEA central office reviews evaluation data to determine effectiveness and impact on student achievement |
| | School and LEA Planning | March 9, 2012 | Submission date of school process rubrics (SPR (40), SPR (90), SA, and the ASSIST SA) data via AdvancED website |
| | | March 15, 2012 | ** Recommended date for completion of the annual revision of SIP |
| | | March-April 2012 | Consultation between LEAs and Private Non-Profit (PNP) schools is completed |
| | | April 1, 2012 | ** Recommended date for completion of DIP |
| | | April 2, 2012 | Submission date of district process rubrics (DPR and District SA) data via AdvancED website |
| | | April 16, 2012 | MDE opens Title I School Selection (TISS) Application and Consolidated Application in MEGS+ |
| | | April 30, 2012 | ** Recommended date for draft budget of school and LEA-level Federal programs |
| | | June 1, 2012 | All Federal program planning for 2012-13 is complete |
| | | August 31, 2012 | MDE notifies Title III subrecipients of the need to form consortia |
| | | September 24, 2012 | Deadline for forming Title III consortia |

* Evaluation of programs implemented for 12 months or more

** The "Recommended" dates are benchmarks for the LEA to use. If recommended dates are met, it is more likely the LEA will meet "submission" deadlines to MDE.

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|-------|----------------|-------------------|--|
| PHASE | Approval | May 14, 2012 | Submission date for TISS and Consolidated Applications *** to receive review and/or approvals by September 4, 2012 and a July 1, 2012 obligation date |
| | | July 2, 2012 | Submission date for TISS and Consolidated Applications *** to receive a July 1, 2012 obligation date |
| | | May-August 2012 | LEA staff and MDE staff consultation on required modifications for Consolidated Applications submitted on or before July 1, 2012 |
| | | September 1, 2012 | Submission date (State-legislated due date) for SIP |
| | | September 4, 2012 | MDE anticipated date for approval of all TISS, and Consolidated Applications *** submitted by May 14, 2012 |
| | Implementation | September 4, 2012 | SCHOOL STARTS with allowable supplementary services in place. PNP school students begin receiving required supplementary services orchestrated by LEAs. |
| | | September 2012 | Registered Educational Personnel (REP) data entry begins |
| | | November 1, 2012 | ** Recommended due date for REP data to be entered to complete 2012 Title I Comparability Application |
| | | October 2012 | Title I Comparability Application opens for data entry |
| | | December 10, 2012 | Submission date of Title I Comparability Application |
| | Amendments | October 15, 2012 | MDE posts final allocations and amendment window opens |
| | | November 30, 2012 | Final submission date to submit the original 2012-13 TISS and Consolidated Application *** or funding may be lost |
| | | December 14, 2012 | Final submission date for Amendments for all budgets including final allocations and carryover funds addressing final semester and summer programs |
| | Evaluation II | Dec.-March 2013 | * LEAs conduct formal evaluation of existing supplementary programs and DIP/SIP |
| | | March 2013 | LEA central office reviews evaluation data to determine effectiveness and impact on student achievement |

* Evaluation of programs implemented for 12 months or more

** The "Recommended" dates are benchmarks for the LEA to use. If recommended dates are met, it is more likely the LEA will meet "submission" deadlines to MDE.

*** Consolidated Applications must be submitted in substantially approvable form (see end notes). Timely LEA responses required.

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|--------------|----------------|-------------------|---|
| PHASE | Closing | June 2013 | Regular school year closes. Supplementary summer programs begin. |
| | | October 1, 2013 | Final Expenditure Report (FER) for 2012-13 grants available in the Cash Management System (CMS) |
| | | November 29, 2013 | Final submission date of FER for 2012-13 grants. Carryover is automatically calculated and incorporated into 2012-13 Consolidated Applications when FER is certified in CMS. |

The Consolidated Application is substantially approvable if ALL of the following conditions are met:

- a. The District Improvement Plan (DIP) or School Improvement Plan (SIP) for single-building districts was submitted and developed based on a comprehensive needs assessment. The DIP/SIP must have clearly defined needs, goals, objectives, strategies and activities that directly support the highest priority academic needs of schools and districts; and directly support the academic needs of English learners, homeless, migrant, neglected and delinquent students; and
- b. The Title I School Selection (TISS) Application is submitted including all schools in the district and all necessary data for the Michigan Department of Education (MDE) to act on this Application; and
- c. The Consolidated Application is submitted with all of the required elements from the Consolidated Application Checklist including budgets that directly align to the strategies and activities within the DIP/SIP (supplies, materials, equipment, contracts and staffing to be funded by the programs); and
- d. The Consolidated Application demonstrates that the plan being funded is focused on improving academic achievement, is comprehensive and cohesive; and
- e. Each activity being funded is necessary, allowable, allocable, consistent with Federal and State laws, regulations and guidance and meets the intent and purpose of each Federal grant source included in the Consolidated Application; and
- f. School-level budgets are completed for all Title I schools; and
- g. The Local Educational Agency (LEA) has applied for 100% of the posted allocations.

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2012-13 Title I, Part D Fiscal Agents

| Key Date | Activity |
|------------------|---|
| June 29, 2012 | Applications and Formal Agreements due |
| October 15, 2012 | MDE posts final allocations (no preliminary allocations are available for this program) |

2012-13 Homeless Application Schedule

| Key Date | Activity |
|-------------------|--|
| March 1, 2012 | Homeless Students Grant Application goes live in MEGS+/Invitations are sent to join a consortium |
| April 16, 2012 | Homeless Students Grant Application due in MEGS+ |
| June 15, 2012 | Homeless Students Grant Applications reviewed and approved |
| August 31, 2012 | Consortia formation deadline |
| August 31, 2012 | Final allocations calculated and posted |
| October 1, 2013 | FER for 2012-13 grants available in CMS |
| November 29, 2013 | Final submission date of FER for 2012-13 grants |

2012-13 Summer Migrant Application Schedule

| Key Date | Activity |
|--------------------|---|
| February 15, 2013 | Final allocations calculated and posted |
| April 1, 2013 | Summer Migrant Application Live Date |
| May 1, 2013 | Summer Migrant Application Due Date |
| June 10, 2013 | Earliest program operations beginning date |
| June 10, 2013 | Final Summer Migrant Application deadline in MEGS+ |
| July 21, 2013 | Summer Migrant Applications reviewed and approved |
| September 30, 2013 | Project operations ending date |
| October 1, 2013 | FER for 2012-13 grants available in CMS |
| November 29, 2013 | Final submission date of FER for 2012-13 grants. |

2012-13 Section 31a At-Risk

| Key Date | Activity |
|-----------------|--|
| October 1, 2012 | MDE posts estimated allocations |
| July 15, 2013 | Section 31a Program Report submission due in MEGS+ |